

**Status Note for the period May 2008 to December, 2008**

Placed hereunder the activities carried out by the Libraries of DULS during the period mentioned above.

**LIBRARY SERVICES:**

1. Online catalogue of the DULS has continued to be strengthened with the placement of more and more bibliographical records. As per the information received from MAJOR libraries, the current status of the development of Online Public Access as on April, 2008 is as follows.

<b>Name of the Library</b>	<b>Size of the Collection of (Books and Periodicals)</b>	<b>Size of the Online Catalogue</b>
Central Library (including Arts Library)		371469
Central Science Library	1,95,000	104280
Central Institute of Education	83,503	50,000
Ratan Tata Library	3,71,000	164744
S.D.C. Library	2,45,000	63,000
East Asian Studies Library	42,930	37,000
Faculty of Mgmt. Studies Library	49,760	26252
Law Campus Library	65,357	29628
Faculty of Music and Fine Arts	15,752	11510
Law Centre 1 Library	39,415	24424
Social Work Library	—	26612
Others		45860

2. The Information Literacy and Competency Programme: The Library continued to conduct information literacy programmes in the current academic session. To give a comprehensive picture, it is informed that, since 2006 DULS has organised a total of 40 Information Literacy programs in various departments and colleges. Conducted 30 E-Resource Orientation Programs, 08 Hands on Training Sessions, 02 one day workshops for research scholars. A total of 820 P.G. Students, 295 Research Scholars, 504 Faculty members, and 66 library professionals have attended the ILCP. To promote Information Literacy, DULS is regularly conducting following activities and programs.

- E-Resource Orientation Programs
- Online Searching Techniques
- Open Access/Public Domain Resources
- Bibliographic Citations
- One day Workshops
- Hands on Training
- E-mail Alerts
- DULS Website

The Library has also received feedback after the completion of each programme and a close analysis of the total feedback provides very encouraging figures and facts.

- A total of 96.23% of the respondents have either strongly agreed or agreed that the presentation is focused on materials and skills that are relevant to their current course assignments.
- A total of 90.69% of the respondents have found that the concept selected from their course of study represents their information needs.
- With regard to usefulness of instruction materials such as multimedia and websites, 94.90% of the respondents either strongly agree or agree to have found the instruction materials useful for their teaching, learning and research.
- A total of 75% respondents have either strongly agreed or agreed that the physical environment i.e. classroom environment was suitable for instructions.

- 88.47% of respondents have accepted that as a result of this presentation they are now more prepared to use library and www services in their academic pursuit.
  - 92% respondents either strongly agreed or agreed that the content given in the presentation shows the academic flavour of the librarians' grasp on the subject matter .
  - 92.90% of respondents have found these presentation appropriate to their present information needs.
  - 94.01% of the respondent have opined that after the presentations they are more informed and aware about the library services available to them .
  - As for as the overall grading of the presentation is concerned a total of 88.92 % of the respondents have graded the presentation either excellent or good.
  - Keeping in view the importance and world wide trend of Information Literacy being a credit course system, we made an effort to seek the opinion of the faculty members who participated in different Information Literacy activities. As good as 80.85 % of the audience have favored that Information Literacy should be made a credit course system for P.G. studies. Only a negligible fraction of 07.29% has given different opinion, and rest have either not responded to the statement or reported to be not sure.
3. To provide better services, the reorganization of the Central Library which has been done with the amalgamation of the documents of the Central Library and the Arts Library has been effectively completed. The Central Library has started bar coding activities of the documents. The membership of Post-Graduate students over the period has increased considerably with the introduction of mandatory deposit of Library Development Fee Fund. During this period, the membership of the Central Library increased from 2050 in April, 2008 to 2175 as on November, 2008 from 2147 in April, 2008 to 4936 as on November, 2008 and the membership of the Central Science Library has also increased from 2050 to 2175 during the above period. It has also been decided to make membership mandatory for M.Phil and Ph.D. students.

4. With the approval from the Academic Council on the amended Rules and Regulations of the Delhi University Library System has endorsed the same have been ratified by the Executive Council vide its Resolution No.6(10) dated 2<sup>nd</sup> May, 2008. Accordingly, the libraries have been asked to adhere to various provisions of the rules and regulations.
5. The training centre for imparting training to library staff has been built up on the 2<sup>nd</sup> floor of the Central Library including a small provision being made for Internet facility, since the provision has been made for Internet facility to the research scholars which is being effectively utilized by them. As on date, approx. 3,250 research scholars have utilized the Internet services provided to them.
6. The Central Library has received a grant of Rs.13 lacs for augmenting the computing facility for students and staff with the Central Library. In addition, other libraries' computing facility has also been enhanced.
7. The membership and other library services to the students and teachers of the Department of Slavonic and Finno-Ugrian Studies have been extended by the Central Library.
8. The Library continued to produce Article Alert services in major subjects of Social Sciences and Humanities. In addition, the list of additions is being placed on the website. We are happy to inform that technical processing of the documents has been brought to zero level and no books are for cataloguing and classification except some of the Indian languages for which the adequate staff provision have not been made.

**ELECTRONIC RESOURCES AND IT RELATED SERVICES:**

9. The Standing Committee on the Evaluation of Electronic Resources has granted in principle approval to go ahead with one time procurement of back files of the databases on perpetual basis and constituted a Negotiation Committee comprising of the Finance Officer, Director, DUCC and University Librarian to negotiate the price to be paid. The Negotiation Committee had a meeting with the respective vendors/ publishers and the same is being finalized. The Data bases whose back files are acquired are:

1. ScienceDirect
2. Springer Kluwer
3. Wiley Blackwell
4. Wiley Interscience
5. Royal Society of Chemistry
6. Sage Online

10. DULS continued the subscription of following electronic data bases:

- a. Academic Search Premier;
- b. SocINDEX TM with Full Text;
- c. Business Source Premier;
- d. Humanities International Complete
- e. Crodo Reference (formerlyXreferPlus)
- f. LexisNexis
- g. ScienceDirect
- h. Scopus
- i. ABI-Inform Complete
- j. Journals of Nature Publishing Group
- k. Chicago Manual of Style (Online version)
- l. ACM (Association of Computing Machinery)
- m. IEL Online (Single User)
- n. Lecture Notes on Computer Science (LNCS)
- o. Science On-line
- p. Geo-Science World
- q. Wiley Interscience Online
- r. Sage Online Journals
- s. Early English Books Online
- t. Women's History Online
- u. Oxford Grove Art Online
- v. Oxford Dictionary of National Biography
- w. Emerald Management Extra

- x. Econlit
- y. Capitaline
- z. Indlaw.Com
- aa. Manuputra
- bb. American Geological Union
- cc. American Society fo Microbiologists
- dd. Scifinder Scholars

11. It is heartening to know that when the Global Information System Incorporated came forward to propose for a federated search engine which could search all those data bases which are subscribed by DULS including the digital data bases managed by the DULS on a common platform. The Library has been able to work out the complete platform which is expected to be launched shortly wherein the users of the library need not to jump from data bases to another for making searches of their relevant topics. One federated search engine will be used by them to ascertain the information from across the several data bases.

12. The financial grant received from Department of Information Technology (DIT) has been electively utilized by the library. The details are as follows:

a) **Creation of digital documents for 10,000 books of DULS.** In the first phase, the Library received a grant of Rs.34.02 lacs for digitizing 30 lacs pages or 10,000 books whichever is earlier and the same is to be made web enabled. We are happy to inform that though the digitization work of 30 lac pages started in the month of February, the Library has been able to complete this target by October, 2008. In addition, as on date, out of 7773 books have been digitized, about 5300 books have already been placed on the web with the URL <http://library.du.ac.in/dspace> . The Library has also been able to procure the following hardware:

- i) One High Ended 2 TB with 12 MB RAM Dell Server
- ii) Eight Desktop PCs
- iii) Two high quality Book Scanners of the make Minolta 7000 and i2s
- iv) Two 3 KVA UPS with Printers and other peripherals.

The Library has also engaged two Professional Staff to undertake the worksheet preparation, Metadata editing including document uploading etc.

**b) Development of a Computer Laboratory for Information Literacy and Competency Programme:** The programme has been approved by D.I.T. with a grant of Rs.7.95 lacs to be completed in two years time. While in the first year the library has undertaken various programmes and the feedback analysis which are listed at para 2 of the Status Note, we are yet to develop the required laboratory for Hands on Practice which will be undertaken in 2009.

### **DEVELOPMENT OF IT INFRASTRUCTURE FOR PHYSICALLY CHALLENGED**

13. The DU-NTPC Resource Centre has been made operational with the financial assistance received from NTPC for infrastructural and resource development. The Centre is unique in India which has been developed in user friendly environment and comprises of a computing laboratory with 15 terminals, equipments for orthopedically challenged students, a counseling room, an electronic Braille embosser, a well-equipped seminar-cum-training room, the tactile path from the road to the Centre. The NTPC has also engaged one manager and a technical for undertaking various activities. The Resource Centre has been able to work out various programme for physically challenged students.

### **MANPOWER DEVELOPMENT AND TRAINING**

1. The Kathpalia Committee Report on a comprehensive promotion policy for the library staff of the University of Delhi has been made operational resulting into promotions being undertaken in the DULS and different colleges.

The DULS has sent a requisition to the University for advertising various vacancies in different categories. These vacancies are as follows:

<b>NAME OF THE POST</b>	<b>SC</b>	<b>ST</b>	<b>OBC</b>	<b>VH</b>	<b>HH</b>	<b>TOTAL</b>
<b>Assistant Librarian/ Documentation Officers</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>13</b>
<b>Professional Assistants</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>1</b>	<b>11</b>
<b>Library Attendants</b>	<b>9</b>	<b>9</b>	<b>24</b>	<b>45</b>	<b>--</b>	<b>87</b>

The University is shortly going to advertise the positions.

15. The University has undertaken the activity related to training programmes for the benefit of the staff of DULS and Colleges. An exclusive training centre has been developed in the Central Library with about 20 terminals. As on date, following programmes were undertaken for the benefit of the DULS staff and the colleges staff:

**Programme 1      July 21, 2008 to 25, 2008**

<b>Duration</b>	<b>Participants</b>	<b>Total Participants</b>
One Week	Semi-Professional Assistants	11

**Programme II      August 4, 2008 to August 8, 2008**

One Week	Semi-Professional Assistants	12
----------	------------------------------	----

**Programme III      October 6, 2008 to October 17, 2008**

Two Weeks	College Librarians	11
-----------	--------------------	----

16. The DULS has continued to engage students who have completed their Master's Programme in Library and Information Science from the University of Delhi, as



trainees on a stipend of Rs.7,500/- per month. Such students are given exposure on various activities in the major libraries of the DULS. This system is effectively in operation.

### **BRAILLE LIBRARY**

17. The Braille Library of DULS has been strengthened with an exclusive officer in the rank of Assistant Librarian and rejuvenated its activities with the financial assistance from NIVH and Force Foundation. The Library has created Digital Audio Document for 130 books in DAZY form, 32 books were scanned for e-text production and 212 titles were produced in Braille form using electronic embosser.

### **INFRASTRUCTURE DEVELOPMENT**

18. A proposal to build an extension building on the rear side of the Central Library has been approved by the Vice-Chancellor and it is given to understand that the job has been entrusted to Engineers India Limited to be completed in specified time period. In addition, there is a proposal to construct additional floors for collection development on the top of the Eastern and Western stacking area.
19. A proposal have also been made to shift the research hall from the top floor of the Central Library to the place which is occupied by technical staff and the students who bring their personal books and is located in the Tutorial Building. The architectural designs along with financial estimates have been submitted to the Vice-Chancellor which is expected to be undertaken very soon.

### **FINANCIAL HEALTH OF THE DULS**

20. Attention is drawn to the recommendation of the Inspection Committee on DULS made on the financial health of the DULS. It recommended that, ' , the

Library Grants for Books and Periodicals and other reading materials under Non-Plan which is presently about 3.5 percent, should be brought to the level of 5 per cent of the total budget of the University'. Following table will provide a birds eye view of the allocations made in the Non-Plan from 2004-05 to 2007-08 in comparison to the total Non-Plan grant of the University:

(Rs. In Lakh)

Year	Total allocation of the Univ.	Books & Journals (% allocation)	Salaries (% allocation)	Supply & services (% allocation)
2004-05	16304.32	503.97 (3.09)	482.47 (2.96)	26.10 (0.16)
2005-06	17107.45	483.12 (2.82)	499.13 (2.91)	121.95 (0.71)
2006-07	17047.18	528.00 (3.09)	Not Available	
2007-08	22182.25	591.53 (.2.66)	N.A.	N.A.

Over a period of four years, the growth of the books and periodicals budget had remained static to about 3 per cent of the total non-plan grant of the University. The physical maintenance of the library system and the day to day requirement of the library has also setback as over the years the grant has remained static to a meager percent. Even, the library does not have the allocated grant for the maintenance of their IT infrastructure. The Governing Body needs to re-look this aspect and enhance the budgetary allocation for books and journals to the tune of 5 per cent as recommended by the Inspection Committee. Special attention needs to taken on the upkeep and maintenance of the library's physical and equipment infrastructure.

21. The DULS has been able to streamline the receipts of the University Library Development Fee Fund which are collected by different colleges from Post-graduate students. In the current academic session, the Library has been able to collect an amount of Rs.3,61,000/- from Central Science Library, Rs. from the Central Library, Rs.2,07,200/- from the Law Faculty Library and

Rs.1,26,000/- from the Ratan Tata Library and Rs.1,24,800/- from the FMS Library.

22. The DULS made a presentation before the Visiting Team of the U.G.C. to work out the XIth Plan Proposal. An effective presentation was made before them which was appreciated. The Library has been able to receive a grant of Rs.24.00 crores in the Xth Plan for augmentation of printed books and journals, retrospective development of online catalogue using international tools and standards. In addition, it is expected to receive grants for creating modern ambience including construction and renovation of the Central Library building. The grant to this effect is to the tune of Rs.3.5 crores. In the current financial year, DULS has received a grant of Rs.13 lacs and Rs.25 lacs for augmenting computing facility in the Central Library and Central Science Library respectively. In addition, a grant of Rs.one crore has also been sanctioned in the current financial year for purchase of books for which the library has organized an exhibition involving 60 Indian and foreign publishers from December 15-17, 2008 and expected to receive overwhelming response from the research students and the teachers of the University. This year we have extended the facility of selecting books out of the general grant to the senior officers of the University above the rank of Assistant Registrar.

### **ACTIVITIES IN OTHER MAJOR LIBRARIES**

23. South Campus Library has witnessed several important activities, wherein the development of online catalogue has touched 50% mark and hope to complete the same by July 2009 with bar coding of books. An e-resource centre with sizable number of terminals has been established with provision of information literacy programmes; the periodicals section has been shifted to the ground floor of the library which has resulted into more use and better ambience; signage work has started to enhance the visibility; massive cleaning drive was launched;

writing off the dilapidated collection is in process and a book exhibition was organized.

24. The Central Science Library has completed the data entry of its entire book collection and the editing process and the bar coding of books is on; web mail service is continued to be utilized and strengthened its e-resource base by; the textbook collection have been upgraded; Internet accessibility have been upgraded with 50 terminals and installed CCTV on the ground floor.
25. The physical infrastructure of the Ratan Tata Library is in the process of revamping; special effort is being made to complete the creation of online catalogue;

### **DIGITIZATION OF THESES**

26. The University has extended a Plan Grant of Rs.28 lacs to create the electronic surrogate of the doctoral theses accumulated over a period of time in the Central Library. While in the First phase, the post-1980 doctoral theses will be digitized, the DULS shall undertake the pre-1980 digitization work in the Second phase and hope to complete the entire activity within a year or so. While creating such kind of electronic surrogate, library will ensure its accessibility within the Central Library premises with all the security measures of not allowing to make copy, saving documents in the media and printing the document except the browsing facility. The Library hopes to have a separate hardware for this purpose. The total size or number of pages of about 14000 documents will be to the extent of 50 lac pages.
27. The DULS has submitted its Annual Report for the year 2007-08 to the University. Copy of the same is enclosed.